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STATE OF HAWAII
REQUEST FOR SOLE SOURCE

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DOH/FHSD/MCHB/HEALTHY START
(Department/Division/Agency)

Pursuant to §103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

The Maternal and Child Health Branch (MCHB) had previously been awarded a two year grant for this project entitled "Healthy Start Initiative-Healthy Start Phase II – Eliminating Racial/Ethnic Disparities in Perinatal Health" which ended on June 30, 2001. Subsequently, the MCHB has received two new grants beginning July 1, 2001 which are entitled "Healthy Start-Eliminating Racial/Ethnic Disparities" and "Improving Women's Health through Screening and Intervention for Depression During Pregnancy" which will assure the continuation of the projects known as the "Malama Ho'opili Pono" and "Na Wahine No'ono'o" programs. The island of Hawaii was chosen for the project site as analysis of data relating to women and children revealed on-going disparities among MCH indicators with the greatest need in the Native Hawaiian, Filipino and other Asian-Pacific island groups. This project addresses these disparities through a coordinated initiative to reduce infant mortality, increase access to health care services, and the implementation of a new model of perinatal health care customized to the unique needs of the identified women. Community partners and their expertise are essential for the development and implementation of this new model.

A request for sole source has been previously approved for contracts which ended on June 30, 2001 and on May 31, 2002. The most recent contract was extended for an additional 12-month period ending May 31, 2003. In year five of the proposed contract, the following new training activities will be provided by the CONTRACTOR: 1) on-site training on importance of interconceptional care and follow-up; 2) technical assistance in areas relevant to the implementation of the BECK, EDINBURG and CASE scales. The following new evaluation activities will be provided in year four of the proposed contract: 1) provision of a template for assessment of client depressive risk status for referral purposes; 2) review and analyze on a quarterly basis client pre- and post-psychosocial risk assessments which includes the BECK, EDINBURG and CASE scales. The CONTRACTOR's Quarterly reports shall have data analysis as their basis for findings and also include the following items: 1) make recommendations for improving client's health status and satisfaction with the program, and 2) offer feedback to the staff for their consideration in improving program performance.

In addition to the new activities mentioned in the previous paragraph, the CONTRACTOR will continue the provision of training and evaluation activities which formulate the core foundation of the project. Training activities include: 1) provision of technical assistance on development of new protocols based on data analysis and integration of these into program activities; 2) continue process with program of mutually identifying best practices elements necessary to improve perinatal system of care. Evaluation activities include: 1) provision of technical assistance and recommendations for program improvement and enhancement; 2) review and analyze mutually agreed upon qualitative information from project for utilization in the evaluation process and for the purpose of providing recommendations for program improvements to the perinatal system of care; and 3) collaborate/coordinate with program personnel to assure linkages between qualitative and quantitative evaluation process and outcomes.

Name of Vendor: Delaff Institute Address: 9810 Ascot Drive Omaha, NE 68114	Cost: ⁴ Fiscal Year 200 ⁴ - \$60,000.00 Fiscal Year 200 ⁵ - To be negotiated. _{Py}
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Term of Contract: From: Issuance of STATE's Notice to Proceed to May 31, 2004, with an option to extend to May 31, 2005.	Prior Sole Source Reference No: SS-00-32-R SS-01-32-R
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The goods, services, or construction has the following unique features, characteristics, or capabilities:

In the State's grant proposals to the Department of Health and Human Services, it stipulated that it would build upon concepts developed by the former Malama Na Wahine Hapai Program. The Congressional Committee on Appropriations Report No. 103-318 dated July 20, 1994 cites the Malama Na Wahine Hapai Program as being an innovative and culturally sensitive community partnership program of prenatal care, developed for rural Hawaii, that has been successful in addressing the prenatal care needs of minorities in this region. The report also stipulates that the Malama Na Wahine Hapai Program has provided a model for effectively integrating the values and expertise of academia and those of the community, as well as psychology and nursing. The Committee on Appropriations encourages that these concepts be expanded to further address services to teens.

Dr. Dyanne Affonso of the Delaff Institute was the principal investigator and developer of the Malama Na Wahine Hapai Program centered on the Big Island from 1990-1998. The Malama Na Wahine Hapai Program focused its service delivery and research on Native Hawaiian, Filipino and Japanese women. In addition, Dr. Affonso's expertise in training and evaluation concerning depression in women during the prenatal period, pregnancy and postpartum period is incorporated into the contract through training and technical assistance.

How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

This project will continue to build upon concepts developed by the former Malama Na Wahine Hapai Program. The current Malama A Ho'opili Pono Project is refining and enhancing the integration of these concepts into service delivery.

Dr. Affonso's expertise in research and program development is needed for the agency to accomplish its work.

The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

No other organization has the experience and expertise to meet the needs and requirements of the two grants involved. Further, the integration of the research model developed by Dr. Dyanne Affonso is a part of the grant proposal submitted by the State.

Direct Questions to: Althea Kamau

Phone: 733-4044

I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.

Quell Kadohens 6/30/03
Department/Agency Head Date

Deputy Director
Title (If other than Department/Agency Head)

Chief Procurement Officer's Comments:

Please ensure adherence to applicable administrative and statutory requirements.

Expenditure may be processed through a purchase order: Yes ___ No ✓. If no, a current contract must be executed and funds certified.

X Approved

___ Denied

Quell Kadohens 7/17/03
Chief Procurement Officer Date

**STATE OF HAWAII
NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the Department of Health for the sole source purchase of the following goods, services, or construction:

The Maternal and Child Health Branch (MCHB) had previously been awarded a two year grant for this project entitled "Healthy Start Initiative-Healthy Start Phase II – Eliminating Racial/Ethnic Disparities in Perinatal Health" which ended on June 30, 2001. Subsequently, the MCHB has received two new grants beginning July 1, 2001 which are entitled "Healthy Start-Eliminating Racial/Ethnic Disparities" and "Improving Women's Health through Screening and Intervention for Depression During Pregnancy" which will assure the continuation of the projects known as the "Malama Ho'opili Pono" and "Na Wahine No'ono'o Pono" programs. The island of Hawaii was chosen for the project site as analysis of data relating to women and children revealed on-going disparities among MCH indicators with the greatest need in the Native Hawaiian, Filipino and other Asian-Pacific island groups. This project addresses these disparities through a coordinated initiative to reduce infant mortality, increase access to health care services, and the implementation of a new model of perinatal health care customized to the unique needs of the identified women. Community partners and their expertise are essential for the development and implementation of this new model.

A request for sole source has been previously approved for contracts which ended on June 30, 2001 and on May 31, 2002. The most recent contract was extended for an additional 12-month period ending May 31, 2003. In year five of the proposed contract, the following new training activities will be provided by the CONTRACTOR: 1) on-site training on importance of interconceptional care and follow-up, 2) technical assistance in areas relevant to the implementation of the BECK, EDINBURG and CASE scales. The following new evaluation activities will be provided in year four of the proposed contract: 1) provision of a template for assessment of client depressive risk status for referral purposes; 2) review and analyze on a quarterly basis client pre- and post-psychosocial risk assessments which includes the BECK, EDINBURG and CASE scales. The CONTRACTOR's Quarterly reports shall have data analysis as their basis for findings and also include the following items: 1) make recommendations for improving client's health status and satisfaction with the program, and 2) offer feedback to the staff for their consideration in improving program performance.

In addition to the new activities mentioned in the previous paragraph, the CONTRACTOR will continue the provision of training and evaluation activities which formulate the core foundation of the project. Training activities include: 1) provision of technical assistance on development of new protocols based on data analysis and integration of these into program activities; 2) continue process with program of mutually identifying best practices elements necessary to improve perinatal system of care. Evaluation activities include: 1) provision of technical assistance and recommendations for program improvement and enhancement; 2) review and analyze mutually agreed upon qualitative information from project for utilization in the evaluation process and for the purpose of providing recommendations for program improvements to the perinatal system of care; and 3) collaborate/coordinate with program personnel to assure linkages between qualitative and quantitative evaluation process and outcomes.

Vendor: Delaff Institute

Address: 9810 Ascot Drive, Omaha, NE 68114

Term of Contract:

From: The issuance of the STATE'S Notice to Proceed to May 31, 2004, with an option to extend until May 31, 2005.

Cost:

Fiscal Year 2003 - \$60,000
Fiscal Year 2004 – to be negotiated.

Direct any inquiries to:	
Department: Health	Phone Number: (808) 733-4044
Contact Name/Title: Althea Kamau, Chief, Maternal and Child Health Branch	Fax Number: (808) 733-9032
Address: 741A Sunset Avenue, Honolulu, Hawaii 96816	

A copy of this notice of sole source shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at least seven calendar days prior to any approval action.

Submit written objections to this notice to issue a sole source contract within seven calendar days from the date this notice was posted to:

Chief Procurement Officer
Office/Agency: State Procurement Office
Address: 1151 Punchbowl St. Rm. 230-A, Honolulu, HI 96813

Date Notice Posted 7/2/03

SS Number: 04-1-R